

STATE OF TENNESSEE



TREASURY DEPARTMENT

STATE CAPITOL
NASHVILLE, TENNESSEE 37243-0225

Information Systems Support Analyst- Advanced

The Tennessee Department of Treasury is a fast-paced, continuously changing, and highly professional agency that employs more than 250 staff. The Department embraces technology and has substantially achieved a paperless environment. The Department most recently implemented a state-of-the-art browser-based pension management system (Concord) necessitating continuous in-house support with external assistance.

DESCRIPTION:

The Concord project which administers the Tennessee Consolidated Retirement System (TCRS) provides users more access to retirement information, greater flexibility and increased speed for data collection and benefits processing.

RESPONSIBILITIES:

- Documents customer requirements and develops user cases.
- Understands customer's strategies and drivers and aligns products and services to enable success.
- Uses basic qualitative and quantitative tools and techniques, synthesizes and analyzes data, and consolidates results of analysis.
- Produces concise and compelling written materials and communicates complex ideas to diverse populations.
- Commits to meeting the expectations and requirements of internal and external customers and stakeholders.
- Monitors project progress by tracking activity; resolving problems; publishing progress reports; recommending actions.
- Supports quality assurance activities and testing.

MINIMUM QUALIFICATIONS:

- Graduation from an accredited four-year college or university with a bachelor's degree in business, Information Systems, or related fields
- Master's Degree is preferred
- Minimum of 5-7 years of professional experience

To apply, submit your resume to: Treasury.Resumes@tn.gov

The State of Tennessee is an Equal Opportunity Employer.